| RESEARCH PROPOSAL APPLICATION |
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Please refer to the **Guide for Applicants** for additional information.

1. **Research Fund Selection**

Please select the fund that you wish to apply to (mark the fund you are applying to with an X in the right hand column):

| GENERAL RESEARCH FUND |  |
| --- | --- |
| ANXIETY AND DEPRESSION FUND |  |

*Please note, applications not successful for the Anxiety and Depression Fund will still be considered for the General Research Fund.*

1. **Basic Information**

| Title of Research: |  | | |
| --- | --- | --- | --- |
| Amount of Grant applied for (inclusive of any applicable GST): |  | | |
| Commencement date |  | Expected completion date |  |

1. **Contact Details of Principal Investigator**

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name and title |  | | |
| Postal Address |  | | |
| Host Institution |  | | |
| Department |  | | |
| Telephone |  | Email |  |

1. **Names and Addresses of any Additional Investigators**

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name and title |  | | |
| Host Institution confirmation or  Organisation / Employer | Note: Please delete this note and EITHER confirm here that the additional investigator named above is affiliated with the Host Institution, OR, if this is not the case, please specify the additional investigator's organisation or employer. | | |
| Department |  | | |
| Telephone |  | Email |  |

Copy and paste the above table if there is more than one additional investigator

1. **Host Institution Details**

|  |  |
| --- | --- |
| Host Institution Name |  |
| Postal Address |  |
| Contact Email |  |

1. **Proposed Research**

Write no more than 4 pages (plus references). Use the following headings for your proposal.

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| 1. A summary of the significant mental health issues being addressed and the anticipated outcomes of the research |
| 1. The objectives of the research and the research questions to be addressed |
| 1. The justification for the research (rationale, prior literature, etc.) |
| 1. The proposed methodology and timeline of the research, covering design and participants.   Please also indicate any proposed uses of artificial intelligence to assist with the research. |
| 1. The relationship (if any) between this project and other current projects undertaken by the researchers (attach other documents as required) |
| 1. The extent to which this research addresses issues relevant to Māori and to minority groups in New Zealand. |
| 1. An explanation of how tangata mātau ā-whēako (people with lived experience) are, or will be, involved in the design and implementation of the research |
| 1. The expected outputs (publications, dissemination events, etc.) |
| 1. A lay summary of the research of no more than 150 words. This should be a brief explanation in lay language of the research undertaken, written to be readily understood by any informed members of the public. This may be distributed to potential donors and/or used on the Foundation’s website, social media, and in other Foundation communications. |

1. **The names and contact details of up to three referees (we may contact the referees about this research)**

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name and title |  | | |
| Organisation |  | | |
| Department |  | | |
| Telephone |  | Email |  |

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| --- | --- | --- | --- |
| Full Name and title |  | | |
| Organisation |  | | |
| Department |  | | |
| Telephone |  | Email |  |

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| --- | --- | --- | --- |
| Full Name and title |  | | |
| Organisation |  | | |
| Department |  | | |
| Telephone |  | Email |  |

1. **Financial Information**

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| 1. Budget:   (a) Please provide a budget for the research project, including headings for the following items if applicable: equipment, operating expenses, salaries\*, travel\*.  \* Please refer to the document "What does the Whau Mental Health Research Foundation fund?”, which is available on the website, for more detailed information about the types of expense that the Foundation will fund.  (b) Please provide specific information on how a Whau Foundation grant would be applied to the budgeted costs.  (c) Please indicate how any existing or pending funding from other sources will be used. |
| 1. Other Sources of Funding:   (a) Please provide information about other successful applications and/or pending applications for funding related to this project, including details of the amounts received/applied for and when pending decisions will be known.  (b) If other pending applications *are not* successful, but you do receive the full amount that you have applied for from the Whau Foundation, will your project be able to proceed, and how will your plans be affected?  (c) If other pending applications *are* successful, will you still require funding from the Whau Foundation? |
| 1. Would your project be able to proceed if you do not receive the full amount which you have applied for from the Whau Foundation? |

1. **Administrative requirements**

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| 1. (a) Is Ethics Approval required for this project?   If not, please explain why not.  (b) Has appropriate Ethics Approval been applied for?  (c) Has Ethics Approval been obtained?  If yes, please provide a copy of the approval that has been received. | Yes | No |  |
| Yes  Yes | No  No |
| 1. If your application is successful, do you consent to information about your project being published on the Foundation’s website and in other Foundation communications? This may include your name, Host Institution details, research title, lay summary of the research activity, and the grant amount. |  |  | If not, please explain why. |
| Yes | No |
| 1. Please provide a good quality recent photo of yourself, and if possible one of your research team, and a short statement about what receiving this grant would mean to you. Please include a photo legend stating the titles and full names of the people shown in the photographs as appropriate. If your application is successful, these may be used for publicity and/or on the Foundation’s website and in other Foundation communications. | | | |
| 1. A curriculum vitae (CV) of the Principal Investigator of no more than 5 pages must be included. | | | |
| 1. All of the required documentation for your application should be emailed in Word or pdf format to [grants@whaufoundation.org.nz](mailto:grants@whaufoundation.org.nz) . | | | |

1. **Warranties**

You warrant that:

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| 1. You have been provided with a copy of the Grant Agreement. You understand that if your application is successful, the Foundation will issue a Grant Agreement to you on terms that are substantially similar to the copy you have received. The Foundation reserves the right to adjust the terms of the Grant Agreement to reflect your application and circumstances. |
| 1. You have provided a full and factual disclosure of all information, and all information provided is true, accurate, not misleading and based on your own work. |
| 1. You are a student of, or affiliated with, the Host Institution and the Host Institution will support your proposed research. |
| 1. You agree to the Foundation collecting and processing your personal information for the purposes of reviewing your application and making any applicable grant to you, in accordance with the Foundation's obligations under the Privacy Act 2020. You agree that the Foundation may contact others, including your referees, to provide more information about you for this purpose. For more information about how we collect and manage your information, please refer to the Privacy Policy on our website – www.whaufoundation.org.nz/privacy-policy |

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| --- | --- | --- | --- |
| **SIGNED** by the Applicant: | ) |  |  |
|  | ) |  | Signature |
| Name | ) |  | Date |